CHECKLIST FOR DOCKS, DUNE WALKOVERS, SEAWALLS, AND REVETMENTS

Coastal project reviews done by Sea Turtle HCP Program Manager*
Non-coastal project reviews done by Environmental Permitting

Note: No coastal construction east of the frontal dune or toe of armorment may take place during sea turtle nesting season, which is May 1 through October 31.

Contractor_______________________________________________________________________________
Jobsite Address __________________________________________________________________________
City________________________________________________________Zip__________________________

[ ] 1 completed building permit application (front and back)

[ ] 1 original sealed boundary survey no more than 5 years old, with Flood Zone Certification to the current Federal Flood Insurance Rate maps.

[ ] 3 copies of site plan
  • 2 copies for building permit application
  • 1 copy for Sea Turtle HCP Program Manager/Environmental Permitting

[ ] 3 copies of construction plans (engineered plans may be required)
  • 2 sets for building permit application
  • 1 set for Sea Turtle HCP Program Manager/Environmental Permitting

The following may also apply:

[ ] Copy of Longshoreman Harbor Workers Compensation insurance coverage, if the construction is on or adjoining navigable waters.

[ ] One of the following, issued by the Florida Department of Environmental Protection (DEP):
  • 1 copy Notice to Proceed or Field Permit for Sea Turtle HCP Program Manager
  • 1 copy Notification of Exemption Request, Notice of General Permit, or Consolidated Environmental Resource Permit and Sovereign Lands Authorization (Standard General Permit) for Environmental Permitting

[ ] Certified recorded Notice of Commencement if the cost of the project, including labor and material, exceeds $2,500.00

I hereby acknowledge that the plan requirements listed above are included with my permit application. I fully understand that if the minimum requirements are not met with the documents/plans submitted, the review, processing, and issuing of my permit will be delayed. I further understand that I must submit plans in accordance with the requirements of the current edition of the Florida Building Code. Please note that the plans reviewer may require additional information.

Signature_____________________________________________   Date____________________________
Contractor or Authorized Agent

*Sea Turtle HCP Program Manager – 440 S. Beach St., Daytona Beach – (386) 239-6414

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